

## Developing an e:update proposal

The *e:update* (formerly known as *PENs*) series is a collection of practical classroom-focused monographs, which are published as six to eight-page A4 documents. While the word count should be in the range of 3000-3500, the quantity and dimensions of graphic elements should result in a reduced word count.

The information below is intended as a guide in order to provide e:lit with an understanding of your proposal. Some sections might be more relevant than others.

**1. Working title**

**2. Rationale/overview for the e:update**

- What is this e:update about?
- What's the national context?
- How would this e:update help teachers and why would it be of interest to the whole membership throughout Australia?
- Currency? For how long will this e:update be relevant and popular?
- Draft outline including key headings and bullet points.

**3. Target audience** (Please indicate)

Primary School			Middle Years 5-8	Other
Junior	Middle	Upper		

**4. Approach/treatment proposed**

- What are the pedagogical underpinnings to the proposal?
- Links to English/Literacy?
- Justification for this approach?

**5. Other publications**

Can you list any other similar publications covering this topic that could be used as a further reference? i.e. e:lit publications and/or other.

**6. Sample of writing, including practical example if relevant**

Sample of writing (a page or two at most) designed to showcase writing style as well as substance - it may be directly related to the proposed topic, or an extract in a similar style from a previously published or unpublished piece of work.

**7. Images and work samples.**

Plan for the inclusion of images, graphics, screen grabs and student/teacher work samples, to help enhance and highlight sections of the text. When supplying these, you need to be the copyright owner or else have copyright permission to include within your e:update.

**8. Production issues**

e:lit can advise on any production issues relevant to the supply of your work.

**9. Notes on author/s, including contact details**

Please include email, home and mailing address, work and mobile numbers.

This is our preferred proposal format. However, authors wishing to submit concepts that may not fit this format are asked to contact the Publisher at the e:lit office to discuss ideas. We also suggest that you visit our website to familiarise yourself with the type and style of publications currently available.